

# REPORT FOR DECISION

**MEETING:** **AUDIT COMMITTEE**

**DATE:** **25 JUNE 2009**

**SUBJECT:** **STATEMENT OF ACCOUNTS 2008/09**

**REPORT FROM:** **EXECUTIVE MEMBER FOR RESOURCE**

**CONTACT OFFICER:** **MIKE OWEN, DIRECTOR OF FINANCE AND E-GOVERNMENT**

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**TYPE OF DECISION:** **COUNCIL**

**FREEDOM OF INFORMATION/STATUS:** This paper is within the public domain

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**SUMMARY:** The report asks Members to consider and, if appropriate, approve the Authority's Statement of Accounts for the financial year ended 31 March 2009.

Members are asked to note that the Accounts have been prepared in accordance with the statutory deadline for 2008/09 (see par. 1.1).

A presentation will be made at the meeting that provides an interpretation of the accounts and will highlight the key issues that Members need to be made aware of. This will be accompanied by an Explanatory Note covering the points made in the presentation.

If approved, a copy of the pre-audited accounts will be placed on the Internet for viewing. In order to make the accounts easier to understand, a summary of the pre-audited accounts will also be available for viewing.

**OPTIONS & RECOMMENDED OPTION**

Members can:

- Approve the Statement of Accounts for the 2008/09 financial year in line with the provisions of the Accounts and Audit Regulations 2003; approve the financing of the Capital Programme as outlined in Note 34 to the Core Financial Statements; OR

- Request changes to the Statement of Accounts whilst meeting with the provisions of the Accounts and Audit Regulations 2003 and/or the financing of the Capital Programme outlined in Note 34 to the Core Financial Statements.

## IMPLICATIONS:

### Corporate Aims/Policy Framework:

Do the proposals accord with the Policy Framework? Yes

### Financial Implications and Risk Considerations:

See statement by DoFEG below.

### Statement by Director of Finance and E-Government:

The Statement of Accounts reflects the Authority's financial performance during 2008/09 and helps to shape budget strategy in future years.

### Equality/Diversity implications:

No

### Considered by Monitoring Officer:

Yes

### Are there any legal implications?

Yes. The production of the Authority's statutory accounts is a requirement of the Local Government Act 1972 and has been undertaken in compliance therewith and the Council's Financial Regulations (Financial Regulation A: Financial Management: 3.8.5). The report accords with the Council's Policy and Budget Framework and has been produced in accordance with all relevant Statutory Guidance and Codes of Practice.

### Staffing/ICT/Property:

No specific implications

### Wards Affected:

All

### Scrutiny Interest:

Resource and Performance

## TRACKING/PROCESS

**DIRECTOR: Mike Owen**

Chief Executive/ Management Board	Executive Member/Chair	Ward Members	Partners
Yes	Yes		
Scrutiny Commission	Executive	Committee	Council
		Audit	

## 1.0 INTRODUCTION

- 1.1 Under the terms of the Accounts and Audit Regulations 2003 each year the Authority is required to produce, and have approved, the Statement of Accounts before 30 June following the Balance Sheet date.
- 1.2 Once the Accounts have been approved they are subject to audit by, in our case, KPMG and a final copy of the Accounts containing the auditor's certificate and opinion must then be published on or before the statutory publication date 30 September.
- 1.3 The 2008/09 Statement of Accounts has been prepared in accordance with the statutory deadline for this year.
- 1.4 During the audit process the Accounts are 'placed on deposit' for 20 working days and during this time they are available for inspection by members of the public. At the end of this period the auditor is available for questioning by the public. This matter, and the dates on which the Accounts are on deposit, is advertised in the local press and for Members' information the 2008/09 Accounts will be available for inspection at Bury Town Hall between 16th July and 14<sup>th</sup> August (during normal office hours; contact the Director of Finance and E-Government on 0161 253 5002).
- 1.5 The figures shown within the Statement of Accounts correspond with the results which will be reported within the Corporate Revenue and Capital Outturn Reports. These will be considered by the Resource and Performance Scrutiny Commission on 27 August 2009 and by the Executive on 2 September 2009, and will contain details of the Council's financial performance against budget and make recommendations on the application of carry-forward requests into 2009/2010 together with their impact on the use of General Fund balances.
- 1.6 Decisions of the Executive will then be reported back here on 22 September 2009 when the audited Statement of Accounts is presented for approval.

## **2.0 THE FORMAT OF THE ACCOUNTS**

- 2.1 The Statement of Accounts is attached at Appendix A and it contains the following financial statements:-
  - § An Introduction by the Executive Member for Resource
  - § An Explanatory Foreword
  - § Summary of the Council's Financial Results
  - § Governance Statement
  - § Core Financial Statements
    - § The Income and Expenditure Account
    - § Statement of the Movement on the General Fund Balance
    - § Statement of Total Recognised Gains and Losses
    - § Balance Sheet
    - § Cash Flow Statement
  - § Notes to the Core Financial Statements
  - § The Housing Revenue Account
  - § The Collection Fund
  - § Group Accounts (to follow)
- 2.2 A brief explanation of the purpose of these statements is given in the Explanatory Forward, on page 13 of the Accounts.

- 2.3 The figures shown in the various Statements are presented subject to audit.
- 2.4 The format and contents of the Accounts are laid down in regulations and in the Code of Practice on Local Authority Accounting which we are required to follow. As a result the Authority has little or no discretion over what is shown.
- 2.5 The Council has continued to investigate ways in which the Accounts can be made more accessible to the community at large, especially through the use of plain English, summary information and through the internet. Similar to previous years, the 2008/09 Accounts can be translated into 5 different languages if required and can be made available in Braille and large print.
- 2.6 Following ongoing consultation with members of the public during 2008/09, a quick and easy summary format of the accounts in order to make the accounts easier to understand and more informative, will continue to be provided, together with a feedback questionnaire to help make improvements to the document. These will again be placed on the Council's website and this facility will again be advertised in the local press. We will ensure that the Accounts continue to be presented in the professional format adopted last year on conclusion of the audit.
- 2.7 Members might also like to know that, again in response to feedback, a Pod Cast was produced in August 2008 by students from Bury College which explained the key financial results for 2007/08. A copy of this can be viewed on  
<http://www.youtube.com/watch?v=dsERbSt9jn0>
- 2.8 Attached also is an aide memoir that has been designed to help provide evidence to Members that a robust preparation and review of the accounts has been carried out. Members' comments on this are welcomed.

### **3.0 AUDIT CONSIDERATIONS**

- 3.1 For the 2008/09 financial year there is the continuation of the important development in the responsibilities of auditors in relation to any misstatements that they discover in the course of their work. Under International Standard of Auditing (UK and Ireland) (ISA (UK+I)) 330, auditors plan and perform their audit to provide reasonable assurance that the financial statements are free from material misstatement.
- 3.2 However, in carrying out their work, they will also happen across other misstatements and omissions that are not material. ISA (UK+I) 260 "*Communication of Audit Matters with those Charged with Governance*" requires auditors to report to Members **all** misstatements that have been advised to officers but not adjusted for.
- 3.3 Any misstatements will be reported at the meeting of the Audit Committee following the completion of the audit.

### **4.0 TECHNICAL CHANGES**

- 4.1 The main changes that have impacted on the Accounts for 2008/09 are:

The replacement of Local Area Agreement Grant by Area Based Grant (ABG) which came into force on 1 April, 2008. ABG is a non-ringfenced general grant with no conditions imposed on its use. It is treated in the same manner as the Revenue Support Grant and amounts distributed from the Non Domestic Rates pool.

Deletion of the section of the SoRP on deferred charges and its replacement by a new section called *Revenue Expenditure Funded from Capital Under Statute*. These items are generally grants and expenditure on property not owned by the authority and do not result in the creation of a fixed asset e.g. home improvement grants

The *Statement on Internal Control and the Statement on the System of Internal Financial Control* has been amended to reflect CIPFA's latest published guidance and renamed *Statements Reporting Reviews of Internal Controls or Internal Financial Controls*.

**Councillor Iain Gartside**  
**Executive Member for Resource**

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***Background documents:***

Various final accounts working papers held in the files of the Head of Financial Management.

***For further information on the details of this report, please contact:***

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